



ASSOCIATION OF NORTHWEST STEELHEADERS

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CHAPTER MONTHLY FINANCIAL REPORT

SEND TO ANWS OFFICE EACH MONTH WITH COPY OF BANK STATEMENTS

(Chapter name)

(Reporting Period: Month-Year)

Chapter Income

Cash Donations (1) (2)	\$ _____
Chapter Fund Raisers (2) (3)	\$ _____
Interest (4)	\$ _____
Assoc. Raffle Chapter Income (4)	\$ _____
Sales of Goods or assets (4)	\$ _____
Advertising (4)	\$ _____
Other (specify) (5)	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
Total Income:	\$ _____

Chapter Expenses

Operating expenses, including development (2)	\$ _____
Mission Expenses (STEP, etc) (2)	\$ _____
Lobbying (2) (6)	\$ _____
Other (includes dedicated expenses) (3)	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
Total Expense:	\$ _____

Bank beginning balance	\$ _____
Total Income	\$ _____
Total Expense	\$ _____
Bank Ending Balance	\$ _____

(Signature of person making report)

Date

Notes:

- (1) Includes membership income
- (2) Income toward mission can only be spent on mission and administrative expenses.
- (3) Chapter functions & fund raisers not identified toward specific expenditures (greater flexibility in use).
- (4) Non Mission Income unless presented as such when generated.
- (5) Non Mission Income unless presented as such when generated. Includes funds dedicated to specific expenditures (Dedicated Funds).
- (6) From mission income but expenditures are limited to a small percentage of total expenses.